



Quality Educator Payment Summary for ADC 2010-2011

- The quality educator (QE) payment is based on MCA 20-9-327.
- The quality educator payment amount is set by statute and subject to change. That amount is multiplied by the number of full-time equivalent educators (FTE), as reported to the superintendent of public instruction for accreditation purposes in the previous school year, each of whom:
 - Holds a valid certificate ... in a position that requires an educator license in accordance with the administrative rules adopted by the board of public education, or
 - Is a licensed professional... under the following licensing statutes:
 - Professional Nursing (MCA 37-8-405) – SE69, SE70, SP69
 - Licensed Practical Nursing (MCA 37-8-415) -- SE69, SE70, SP69
 - Physical Therapist and Assistant (MCA 37-11-301) -- SE28, SE29, SE65, SE66
 - Speech Language Pathology or Audiology (MCA 37-15-301) – SE10, SE11, SE40, SE41
 - Licensed Psychologist (MCA 37-17-302) – SP32, SP33 (SP23, SP24 if Educator License)
 - Licensed Social Workers (MCA 27-22-301) -- SP30, SP31, SP35
 - Clinical Professional Counselor (MCA 37-23-201) - SP29 (SP20, SP21, SP27 if Educator License)
 - Occupational Therapist and Therapy Assistant (MCA 37-24-301) – SE22, SE23, SE53, SE54
 - Nutritionist (MCA 37-25-302) – SP75
- QE payments are paid by MAEFAIRS into the District/Co-op General Fund, NOT directly to the teacher.
- The payment is based on staff assignments reported through the Annual Data Collection (ADC) the previous fall. Staff assignment codes that require a license are included in the count of FTE for payment purposes. The FY 2012 payment will be based on staff assignments reported in the ADC in the fall of 2010.
- Staff must be employed by the district or co-op receiving the funding and reported in the ADC.
- If a person is assigned to an assignment code requiring a license, they must have an active, valid license as of December 1, 2010.
 - Educators -- valid license in the OPI education licensure database by 12/01/2010.
 - Other Licensed Professionals covered under the statute -- valid license with the appropriate licensing board in the professional licensing database maintained at the Montana Department of Labor and Industry, Business Standards Division (<http://app.mt.gov/lookup/>). The professional license must be valid on 12/01/10.
- To assist with determining who is included in the payment, two reports are posted on the OPI website <http://data.opi.mt.gov/QualityEdFte/Default.aspx>, under the Ed Data tab, with the heading, "ADC District FTE":
 - A reference report, "Annual Data Collection Staff Assignment Codes," lists all ADC assignment codes, with a column that indicates whether or not the assignment code is included in the Quality Educator Payment. This report is also included in the ADC training packets (a green list).
 - The second report is a district-wide report, titled "Staff Assignments ... to be used for ... Quality Educator Payment." It is also available for review from within the ADC. It lists all staff and indicates if they are assigned to a position requiring an educator (EL) or professional (PL) license and whether or not OPI records show the person holds an active, valid license in either the OPI Educator License system or the Department of Labor system. This report is re-generated every night until January 30. So, after you've updated staff information in ADC, you will need to wait a day before reviewing the report.
- The cut-off date to correct information entered in the ADC program, such as adding a new staff person, or correcting a wrong assignment code, or fixing staff with the wrong FTE amount, is December 15.
- Hints to successfully receive full payment:
 - Assign professional staff to the appropriate assignment code for their position.
 - Make sure FTE units are calculated accurately. For example, equal periods of a day should add up to 1.0. Verify that the FTE units assigned to actual job assignments generate the correct amount of FTE for each staff person.
 - Review the "FTE Report" in ADC which lists each person's total FTE for all their assignments across the state.
 - Make sure your staff's professional licenses are up-to-date with the appropriate licensing board and that the correct folio number or professional license number for each staff person is entered correctly in the Annual Data Collection
 - Review the QE payment report the day after you finish your ADC submissions either from the report posted on the OPI website or from within the ADC system.